



## FOREST COUNTY EMERGENCY MANAGEMENT

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### INFORMATION/INSTRUCTIONS FOR COMPLETING REQUEST FOR WI-CAMS ID CARD FORM

WI-CAMS (WI Credentialing & Asset Management System) is a state-wide cloud-based credentialing system. Its purpose is to provide county EM's and emergency response agencies the ability to rapidly identify, qualify and validate responders.

WI-CAMS utilizes one standard for all responders statewide based on NIMS guidance. NIMS and the National Emergency Responder Credentialing guidance have specific ranks/job titles; therefore, we cannot issue an ID for any other rank/title such as Junior EMT, Cadet, EMT in Training, etc.

When an individual's scope of practice (Rank/Job Title) within a single organization is more than one responder type the authorizing official for the organization shall select one Rank/Job Title for the printing of the ID (e.g. a responder serves as both EMT and firefighter within the same department will either be an EMT or firefighter on their ID card).

When including a qualification, agencies must also provide the certification number, date of issue, and an expiration date if applicable. Responders should list their highest level of certification for Emergency Medical training.

If a responder is a member of two different types of response agencies, they may have one ID for each agency type. Example: responder belongs to a fire department and an EMS agency. They may have one ID for the fire department and one ID for the EMS agency.

Identification cards created in WI-CAMS are the property of Wisconsin Emergency Management, **not** the person or agency. **Information presented and entered is subject to audit by Wisconsin Emergency Management.**

The highest ranking official for each first response agency will have the following responsibilities:

- Validate personnel qualifications (e.g. ELF, FF1, FF2, Emergency Medical Responder, EMT, Paramedic, etc.). Agency heads will be responsible for accuracy of all information presented to be entered into WI-CAMS for their individual agency.
- Forest County Emergency Management will only issue identification cards to personnel with written authorization from the authority-in-charge utilizing the provided form.
- At no time will private or medical information be registered on the Applicant's database record. Private and medical information includes, but is not limited to, address, Social Security numbers, driver's license number, account numbers, blood type, allergies, medications, etc.

- Agency heads will provide Forest County Emergency Management with a personnel roster at least annually, and **provide notice whenever a member(s) leaves the agency** so that they are removed from the statewide database.
- Agency heads must collect ID cards from personnel when they are no longer affiliated with the department. Cards must be destroyed, preferably by shredding, but minimally by cutting into multiple pieces.

Application forms can be requested from the Emergency Management office. Individuals may bring the completed signed form, copy of certifications, and driver's license to Forest County Emergency Management.

## EMS Agency Job Titles

Emergency Medical Responder (EMR)  
 Emergency Medical Technician (EMT)  
 Paramedic  
 Emergency Vehicle Operator

## EMS Qualifications

Basic Emergency Medical Technician (EMT)  
 Advanced Emergency Medical Technician (AEMT)  
 Dive Rescue Specialist (DRS)  
 EMT-Paramedic (EMTP)  
 Emergency Medical Responder (EMR)  
 Emergency Medical Service Nurse (EMS-N)  
 Emergency Medical Service Physician (EMS-P)  
 Emergency Vehicle Operator (EVO)[less than GVW 26,000]  
 Emergency Vehicle Operator-Heavy [*greater than GVW 26,000*] (EVOH)

*\* If your certification is not listed, please reach out to Emergency Management directly \**