



FOREST COUNTY EMERGENCY MANAGEMENT

200 E Madison St
Crandon, WI 54520
Phone: (715) 478-3430
forestem@co.forest.wi.us

INFORMATION/INSTRUCTIONS FOR COMPLETING REQUEST FOR WI-CAMS ID CARD FORM

WI-CAMS (WI Credentialing & Asset Management System) is a state-wide cloud-based credentialing system. Its purpose is to provide county EM's and emergency response agencies the ability to rapidly identify, qualify and validate responders.

WI-CAMS utilizes one standard for all responders statewide based on NIMS guidance. NIMS and the National Emergency Responder Credentialing guidance have specific ranks/job titles; therefore, we cannot issue an ID for any other rank/title such as Junior Firefighter, Cadet, Firefighter in Training, etc.

When an individual's scope of practice (Rank/Job Title) within a single organization is more than one responder type the authorizing official for the organization shall select one Rank/Job Title for the printing of the ID (e.g. a responder serves as both EMT and firefighter within the same department will either be an EMT or firefighter on their ID card).

When including a qualification, agencies must also provide the certification number, date of issue, and an expiration date if applicable. Responders are limited to 3 qualifications (i.e. Firefighter II, Fire Officer I, HAZMAT Technician).

If a responder is a member of two different types of response agencies, they may have one ID for each agency type. Example: responder belongs to a fire department and an EMS agency. They may have one ID for the fire department and one ID for the EMS agency.

If a responder is a member of multiple agencies of the same type, they will be issued one ID for that agency type. Example: responder belongs to 2 fire departments they will be issued one fire department ID and will need to choose the department the ID is issued under.

Identification cards created in WI-CAMS are the property of Wisconsin Emergency Management, **not** the person or agency. **Information presented and entered is subject to audit by Wisconsin Emergency Management.**

The highest ranking official for each first response agency will have the following responsibilities:

- Validate personnel qualifications (e.g. ELF, FF1, FF2, Emergency Medical Responder, EMT, Paramedic, etc.). Agency heads will be responsible for accuracy of all information presented to be entered into WI-CAMS for their individual agency.
- Forest County Emergency Management will only issue identification cards to personnel with written authorization from the authority-in-charge utilizing the provided form.
- At no time will private or medical information be registered on the Applicant's database record. Private and medical information includes, but is not limited to, address, Social Security numbers, driver's license number, account numbers, blood type, allergies, medications, etc

- Agency heads will provide Forest County Emergency Management with a personnel roster at least annually, and **provide notice whenever a member(s) leaves the agency** so that they are removed from the statewide database.
- Agency heads must collect ID cards from personnel when they are no longer affiliated with the department. Cards must be destroyed, preferably by shredding, but minimally by cutting into multiple pieces.

Application forms can be requested from the Emergency Management office. Individuals may bring the completed signed form, copy of certifications, and driver's license to Forest County Emergency Management.

FIRE DEPARTMENT RANK/TITLES

Fire Apparatus Driver/Operator
 Fire Fighter
 Fire Inspector
 Fire Officers:
 Chief
 Assistant Chief
 Lieutenant
 Captain

FIRE QUALIFICATIONS *(*denotes state certified)*

Entry Level Fire Fighter (ELF)
 Entry Level Driver/Operator (ELDO)
 Entry Level Driver/Operator Water Tender (ELDOW)
 Fire Apparatus Driver/Operator (FADO)*
 Fire Apparatus Driver/Operator Aerial (FADOA)*
 Fire Apparatus Driver/Operator Pumper (FADOP)*
 Firefighter I (FFI)*
 Firefighter II (FFII)*
 Fire Inspector I (FINSI)*
 Fire Inspector II (FINSII)*
 Fire Inspector III (FINSIII)*
 Fire Officer I (FOI)*
 Fire Officer II (FOII)*
 Fire Officer III (FOIII)*
 Ice Rescue Technician (IRT)*
 Structural Collapse Rescue Technician (SCRT)*
 Wildland Fire Fighter I (WFFI)*
 Wildland Fire Fighter II (WFF2)*

HazMat Qualifications

HazMat Technician (HAZT)*
 HazMat Officer (HAZO)*
 HazMat Safety Officer (HAZSO)*

*** If your certification is not listed, please reach out to Emergency Management directly ***