

FOREST COUNTY HIGHWAY DEPARTMENT
Position Description

Position Title: Patrolman I
Reports to: Highway Commissioner
FLSA Status: Non-Exempt
County Status: Regular Full Time Employee (40 Hour Work Week)
Wage: Starting Wage \$21.28

POSITION SUMMARY

Position may perform a variety of heavy manual labor in highway construction and maintenance work to keep the roadways and roadsides safe.

QUALIFICATIONS

- Maintains and reconstructs roadways, rights-of-way, roadway shoulders with gravel, bituminous, and concrete road surfaces:
- Loads, delivers, and unloads materials and equipment for highway, bridge construction and maintenance work using single- and multi-axle trucks in combination with tanks and trailers.
- Operates heavy-duty snowplow trucks to plow, sand, and salt roadways.
- Removes all hazards from roadways, rights-of-way, and roadsides including litter and debris.
- Performs traffic control set-ups and ensures safety of employees and traveling public
- Performs buildings and grounds maintenance
- Performs preventive maintenance on highway equipment.
- Operates, as adequately trained and qualified, a variety of equipment including, but not limited to:
 - Power hand tools
 - Signing-related equipment
 - Single- and multi-axle trucks in combination with plows (front, underbody, and wing) with automatic or multi-speed manual transmission.
- Performs other related duties as assigned

TRAINING AND PROFESSIONAL EXPERIENCE QUALIFICATIONS

- Physical effort will typically require lifting objects weighing up to 75 pounds maximum with frequent lifting and/or carrying objects weighing 50 pounds

DESIRED TRAINING AND PROFESSIONAL EXPERIENCE QUALIFICATIONS

- Knowledge of roadway maintenance.
- Ability to plow snow over 16-hour shifts during snowstorm conditions
- Basic knowledge of traffic safety principles
- Knowledge of safe operations of heavy-duty trucks and equipment
- Ability to work independently with minimal supervision.
- Physical ability to perform heavy manual labor and heavy lifting
- Ability to work the allocated hours of the position and significant overtime as requested

OTHER QUALIFICATIONS

- One (1) year of paid, full-time work experience performing roadway maintenance, road surface maintenance, driving commercial vehicles, operating heavy equipment, activities in snow and ice removal.

Other Class Spec Title 1

- Must possess and maintain a valid Wisconsin Class A Commercial Driver's License and acceptable driving record, employees are subject to random and post-accident drug and alcohol testing during the course of employment.
- Appointment will be conditional upon successful completion of the following pre-employment requirements:
 - Criminal background check
 - Drug screening

Forest County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

THIS DESCRIPTION DOCUMENTS THE GENERAL NATURE AND LEVEL OF RESPONSIBILITY ASSOCIATED WITH THIS POSITION. IT IS NOT INTENDED TO BE A COMPREHENSIVE LIST OF ALL ACTIVITIES, DUTIES AND RESPONSIBILITIES REQUIRED OF INCUMBENTS. IT IS NOT INTENDED TO LIMIT OR MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT, AND MONITOR THE WORK OF EMPLOYEES UNDER SUPERVISION.

Approvals: Approved by Personnel Committee on

Department Head: _____ Date: _____