**Checklist for Certified Soil Tests**

Forest County Zoning Department

200 E. Madison St.

Crandon WI 54520

(715)478-3893

* **ALL FORMS AND APPLICATIONS MUST BE COMPLETE AND SIGNED IN PERMANENT INK\***

**Submit the Following Originals (Use Permanent Ink)**

 Soil Evaluation Report (SBD-8330)

 Plot Plan

 Fee ($10.00)

**Soil Evaluation Report: (Include the Following Information)**

 Parcel Identification Number

 Property Owner’s Information (Potential Buyer listed separately)

 Property Location (Sec./Twp./Range, Lot #, Block #, CSM #)

 Fire Number and Nearest Road

 Floodplain Elevation, Flow Rate, Parent Material

 Soils must be described to at least three feet below the system elevation or more for sand with

 Rock fragments of >35% (Table 383.44-3)

 Date Soil Evaluation Conducted

 CST Name, Signature, number, address and phone number

**Plot Plan: (Include the Following Information Drawn to Dimension or to Scale)**

North Arrow, Scale size, legend

 CST, Owner and property information

 Bench Mark (Description and location –make sure it is a permanent location)

 *Possibly consider two bench marks in case one disappears.*

 Contour Lines

 Borings (locations and elevations)

 Percent and direction of slope

 Well location (including neighbors)

 Location of wetlands, Floodplain and Navigable waters

 Buildings, Driveways

 Location of Property Lines

 Existing System location

 Fire number and Road name

 Current surface elevation of Adjacent Navigable Waters